

## NAZEING PARISH COUNCIL

**Minutes of the Full Council Meeting held on Thursday 27th October 2022 at 8pm at the Scout Hut, Perry Hill, Middle Street, Nazeing.**

**Members present:** Cllrs Stock (Chairman), Benton, Carter, Joslin and Judge.

**Also present:** Lorraine Ellis (Clerk), 3 members of the Public. District Cllr Avey.

**22/196. Welcome and Introductions:**

Cllr Stock welcomed Cllrs and members of the public to the meeting.

**22/197. Apologies for absence:**

Cllrs Elton and Shorter.

**22/198. Public participation in relation to items on the agenda:**

None.

**22/199. Declarations of Interest:**

None.

**22/200. Approval and signing of minutes:**

**a)** The minutes of the Full Council meeting held on 29th September 2022 were approved with no amendments and were signed by the Chairman.

**b)** The minutes of the Planning Committee meeting held on 25th August 2022 were noted.

**22/201. Planning Applications:** The following applications were considered:

**(a) Application No:** EPF/2237/22 **Officer:** Loredana Ciavucco

**Applicant Name:** Mr Mihai

**Site Address:** 46, Highland Road, Nazeing, EN9 2PU

**Proposal:** Extension of existing front dormer window.

**Resolved - no objection and it is not out of keeping with properties in the locality.**

**(b) Application No:** EPF/1618/22 **Officer:** Loredana Ciavucco

**Applicant Name:** Mr & Mrs O'Connor

**Site Address:** 151, Old Nazeing Road, Nazeing, EN10 6QU

**Proposal:** Double storey front/side/rear extension and a single storey rear extension incorporating two roof-lights

**Resolved - no objection as the proposed development is a re-arrangement of the existing buildings, with no significant increase in footprint.**

**This is provided for information only, EFDC do not normally accept comments on this application.**

**(c) Application No:** EPF/2235/22 **DRC Officer:** Mohinder Bagry

**Applicant Name:** Mr Schembri

**Site Address:** Low Hill Nursery, Sedge Green, Nazeing, Waltham Abbey, CM19 5JS

**Proposal:** Application for Approval of Details reserved by conditions 6,7,8,11 & 12 for EPF/3339/18. (Permanent building containing accommodation for nursery workers (x10 1-bed units).

**Resolved – no comment.**

### **22/202. Councillor Vacancies.**

Two Councillor applications had been received and circulated before the meeting. It was resolved to co-opt Margaret O'Connor onto the Council in Riverside Ward. It was resolved to co-opt Peter Wagg onto the Council in Nazeingbury ward.

Cllr Stock invited the applicants to join the Council and both Cllrs O'Connor and Wagg were invited to make declaration of acceptance of office as Councillor, which they did at the end of the meeting.

### **22/203. Financial Matters:**

**a)** It was resolved to authorise:

i) Payments totalling £4,786.57

ii) Transfer of £3,000 between bank accounts for October expenses.

The Financial Summary for October 2022 was approved and signed by the Chairman.

**b)** It was noted that Cllrs Carter & Joslin (both authorised signatories on the bank account) will set up & approve direct credits this month. **Action Cllrs Carter & Joslin.**

**c)** The second quarterly budget report for 2022/23 was considered and approved. No questions were raised.

**d)** The second reconciliation and Trial Balance reports for 2022/23 have been reviewed by Cllr Elton, he had no issues with the reports and has accordingly signed all the corresponding paperwork. No questions were raised by Cllrs. It was resolved to approve the second quarterly reconciliation and Trial Balance reports for 2022/23.

### **22/204. Clerks Action Log.**

Document circulated to Cllrs. No questions were raised.

### **22/205. Council Projects.**

Document circulated to Cllrs. The Clerk advised that there was a request to increase remaining project hours for the "Defibrillators for Nazeing Parish" from 5 to 10, which should cover the remaining defibrillator and scheduling the training. This was agreed.

### **22/206. Precept 2022/23.**

**a)** Cllrs did not raise any new expenditure required for the new financial year, however conversion of street lights to LED was mentioned by Cllr Stock. The Clerk will use the project list to produce a first draft of the Precept.

**b)** It was agreed to include an additional Full Council meeting on 05/01/2023 to review the draft of the Precept for 2022/23.

### **22/207. Amenity Matters:**

**a)** Defibrillators within the Parish. The defibrillators at both the Parade & the Kings Harold Public House at Bumbles Green have been installed and are operational. It is planned that the Chimes one at Riverside is installed by the end of November, it will need to be registered before it is operational. Training is being arranged and proposing the date of 02/02/2023.

**b)** Allotments. It was resolved to hire a skip at a maximum cost of £240+VAT and for the groundsman to dispose of rubbish left by previous allotment plot holders. Allotment deposits that have been retained will be used to fund this cost.

**c)** If the Play in the Park programme is being run by Epping Forest District Council (EFDC) for 2023, it was resolved that the Council would like to participate and pay for two sessions.

**d)** Elizabeth Close Play Area. The groundsman has advised that the problem with the mole hills has got worse. Following discussion, it was agreed to try a method with plastic bottles to deter the moles (noise of the wind from the cut bottles) and also to purchase some non-toxic granules. Cllr Stock will liaise with the groundsman. **Action Cllr Stock/The Clerk.**

### **22/208. Grant Applications – Working Party.**

It was agreed that Cllrs Carter, Judge and Stock are members of a working party for the review of grant applications. **Action Cllrs Carter, Judge & Stock.**

It was agreed that item 22/209 would be moved to after item 22/217 and in a closed session, as quotations would be required to be discussed and potentially further companies contacted.

### **22/210. Broxbourne Station Bridge Works.**

The public meeting regarding the bridge closure held on 22/09/22 was very well attended by members of the public and official representatives, apart from Hertfordshire Highways. Unfortunately, many questions were unanswered and there is still no revised start date for the works but Network Rail and Murphy Group have advised that will give sufficient notice of the planned closure.

### **22/211. Essex Highways Issues.**

**i)** As raised by Cllr Judge, there is concern that there are still issues with carriageway defects (potholes and drainage covers) in Nazeing.

**ii)** As raised by Cllr Benton, there is concern that there are still issues with overgrown foliage on Nazeing Road, as it was understood that Essex Highways would be contacting land owners.

Cllr Stock informed the Council that regarding carriageway defects, work has been carried out on a number of roads. Also, one section of overgrown foliage on Nazeing Road was dealt with, opposite Hillgrove and Nursery Road (thank you letter received from resident). There is a follow-up meeting planned for 12 November with Cllr Whitbread and an update to Cllrs will follow. **Action Cllr Stock/The Clerk.**

Cllrs raised concern about foliage issues near Hillgrove & Marshgate Farm that pavements on Nazeing Road have a lot of growth on them, a massive pothole / subsidence on the bend on Hamlet Hill and that the drain is still filled in on St Leonards Road.

### **22/212. Correspondence:**

For consideration:

**a)** Personal Safety for Cllrs. Local Government Association (LGA) is hosting a webinar on 07/12/2022. The Clerk encouraged Cllrs to consider attending the webinar.

For information:

**b)** Remembrance Sunday 11am service at All Saints Church on 13/11/2022. All are welcome.

**c)** Epping Forest District Council has confirmed an order to divert part of Footpath 4 Nazeing. The Notice has been posted on site.

**d)** Epping Forest District Council (EFDC) Civic Awards 2023, including Citizen of the Year and Young Citizen of the Year, closing date for nominations 25/11/22. Details on noticeboards and website.

**22/213. Reports from Councillors who have attended other meetings/ events.**

None.

**22/214. Information Items.**

**i)** Councillor Surgery with Cllr Chris Whitbread and Cllr David Stock on Saturday 12 November from 10am at the Parish Office. Please contact Nazeing Parish Council to book an appointment.

**ii)** Public Meeting with Jane Gardner (Deputy Police and Crime Commissioner), Essex Community Policing Team and Epping Forest Community Safety Team on Tuesday 15 November at 7pm at the Scout Hut, Perry Hill. Please come along and get an update.

**iii)** Cllr Avey advised that there are issues with rubbish / recycle collection but the service with Biffa is improving.

**22/215. Items for the next agenda.**

**a)** No items for the next Full Council meeting.

**b)** Cllr Joslin requested that any observations for the planning application for the land opposite Tatsfield Avenue, St Leonards Road are concise. This application EPF/2280/22 is on the next Planning Committee meeting agenda.

**22/216. Date of next meeting of Full Council.** 24th November 2022.

**22/217. Exclusion of public and press.**

It was resolved that due to the confidential nature of the business to be transacted members of the public and press should be excluded from the remainder of the meeting. Members of the public duly left the meeting.

**22/209. Demolition of the Leisure Centre.**

The quotations from the five companies for the demolition of the Leisure Centre were discussed, as they varied significantly in price. It was resolved that ABC Demolition Limited would be used for the demolition of the Leisure Centre, at a cost of £15,500+VAT.

**22/218. Pound Close Playground Refurbishment.**

Cllr Carter provided an update on the project to date, which included all three aspects of the refurbishment (replacement of the playground equipment, installation of fencing around the playground equipment and removal of the old playground equipment) and consultation with residents. It was noted that approval from the District Council is still outstanding, despite having requested this over a month ago (approval is required as the Parish Council lease the land from the District Council). It was agreed to only proceed with the replacement of the playground equipment, due to the cost. The quotations and types of equipment from the three companies for new playground equipment for Pound Close were discussed. It was resolved to accept

the quotation from Playdale, at a cost of £24,998.52 and to proceed with a purchase order subject to obtaining approval from the District Council.

Meeting closed 10:15pm.

**Signed by the Chairman:** .....

**Date:** .....