

## NAZEING PARISH COUNCIL

**Notice is hereby given that a meeting of the Full Council will take place on Thursday 22nd December 2022 at 8pm at the Scout Hut, Perry Hill, Middle Street, Nazeing and Members are summoned to attend.**

*The Public and The Press are cordially invited to attend. Please ensure any letters relevant to the agenda are emailed to the Clerk ([council@nazeingparishcouncil.org](mailto:council@nazeingparishcouncil.org)) by noon on the Wednesday preceding the meeting, so that the details can be circulated to Members in advance. Thank you.*

### AGENDA

**22/274. Welcome and Introductions:** By the Chairman. {10}

**22/275. Apologies for absence:** To note any apologies received.

**22/276. Public participation in relation to items on the agenda:** To note and record any made.

**22/277. Declarations of Interest:** To note and record any declarations made.

**22/278. Approval and signing of minutes:**

**a)** To approve the minutes of the Full Council meeting held on 24th November 2022.

**b)** To note the minutes of the Planning Committee meetings held on 10th November 2022.

**22/279. Planning Applications: DJ** To consider the following applications: {20}

Any representations on applications (a) to (e) should be made in writing by 02/01/2023

**(a) Application No:** EPF/2417/22 **Officer:** Kie Farrell

**Applicant Name:** Mr J. Jackman

**Site Address:** 67, Palmers Grove, Nazeing, Waltham Abbey, EN9 2QE

**Proposal:** Construction of new dwelling with associated car parking

If you are viewing this report in an electronic format, click on the link below to view related documents including plans <https://eppingforestdcpr.force.com/pr/s/planning-application/a0h8d000001UQMZ>

**(b) Application No:** EPF/2614/22 **Officer:** Loredana Ciavucco

**Applicant Name:** Miss C. Smith

**Site Address:** 15 Wheelers Green, Middle Street, Nazeing, Waltham Abbey, EN9 2LF

**Proposal:** Proposed dropped curb outside property to the drive.

If you are viewing this report in an electronic format, click on the link below to view related documents including plans <https://eppingforestdcpr.force.com/pr/s/planning-application/a0h8d000001Ugim>

\*Application EPF/2602/22 differs from EPF/2601/22, in that the 4 proposed starter homes include a larger discount (70%) of open market value\*

**(c) Application No:** EPF/2601/22 **Officer:** Muhammad Rahman

**Applicant Name:** Lifestyle Care and Community Ltd

**Site Address:** Land to the South & East of the former Chimes Garden Centre & Rear of 95 Old Nazeing Road, Nazeing, Waltham Abbey, EN10 6RJ

**Proposal:** Outline application for the redevelopment of the site to provide up to 52 later living apartments (Extra Care Housing) (use class C2) incorporating a convenience shop and café (use class E); 13 retirement cottages (Extra Care Housing) (use class C2); 10 self build & custom build houses (use class C3); 4 starter homes (use class C3) at 80% of Open Market Value; 1 market dwelling (use class C3); associated mini-roundabout access, open space, bowling green, children's play area and improved local bus service; all matters reserved except access.

If you are viewing this report in an electronic format, click on the link below to view related documents including plans <https://eppingforestdcpr.force.com/pr/s/planning-application/a0h8d000001Ufuc>

(d) **Application No:** EPF/2602/22 **Officer:** Muhammad Rahman  
**Applicant Name:** Lifestyle Care and Community Ltd  
**Site Address:** Land to the South & East of the former Chimes Garden Centre & Rear of 95 Old Nazeing Road, Nazeing, Waltham Abbey, EN10 6RJ

**Proposal:** Outline application for the redevelopment of the site to provide up to 52 later living apartments (Extra Care Housing) (use class C2) incorporating a convenience shop and café (use class E); 13 retirement cottages (Extra Care Housing) (use class C2); 10 self build & custom build houses (use class C3); 4 starter homes (use class C3) at 70% of Open Market Value; 1 market dwelling (use class C3); associated mini-roundabout access, open space, bowling green, children's play area and improved local bus service; all matters reserved except access.

If you are viewing this report in an electronic format, click on the link below to view related documents including plans <https://eppingforestdcpr.force.com/pr/s/planning-application/a0h8d000001Ufuh>

(e) **Application No:** EPF/1431/22 **Officer:** Sukhvinder Dhadwar  
**Applicant Name:** STUK06 Limited  
**Site Address:** St Leonards House, St Leonards Road, Nazeing, Waltham Abbey, EN9 2HG

**Proposal:** The restoration and conversion of St. Leonards House and the adjacent dairy building into eight apartments and one two storey, one bed dwelling.

If you are viewing this report in an electronic format, click on the link below to view related documents including plans <https://eppingforestdcpr.force.com/pr/s/planning-application/a0h8d000000O5pA>

**These are provided for information only, EFDC do not normally accept comments on these applications.**

(f) **Application No:** EPF/2742/22 **DRC Officer:** Sukhvinder Dhadwar  
**Applicant Name:** Mr F. Tagliarini  
**Site Address:** Utopia, Pecks Hill, Nazeing, Waltham Abbey, EN9 2NX

**Proposal:** Application for Approval of Details reserved by conditions 4 "foul & surface water disposal" & 5 "contamination" for EPF/0617/19. (Demolition of existing dwelling and outbuilding and erection of 2 detached dwellings (revised application to EPF/3382/18).

If you are viewing this report in an electronic format, click on the link below to view related documents including plans <https://eppingforestdcpr.force.com/pr/s/planning-application/a0h8d000001UpXL>

(g) **Application No:** EPF/2765/22 **DRC Officer:** Sukhvinder Dhadwar  
**Applicant Name:** Mr D. Padalino  
**Site Address:** The Mead, River View, Nazeing New Road, Nazeing, Waltham Abbey, EN10 6GG

**Proposal:** Application for Approval of Details reserved by condition 5 "Regulation 77 Habitats" for EPF/2274/21. (Proposal of new dwelling on detached blocks of flats).

If you are viewing this report in an electronic format, click on the link below to view related documents including plans <https://eppingforestdcpr.force.com/pr/s/planning-application/a0h8d000001Urqk>

Members of the public can comment online at [www.eppingforestdc.gov.uk/iPlan](http://www.eppingforestdc.gov.uk/iPlan) or by post to: The Director of Planning and Economic Development, Epping Forest District Council, Civic Offices, 323 High Street, Epping, Essex CM16 4BZ. Any enquiries to the Application Processing Team T: 01992 564476 E: [appcomment@eppingforestdc.gov.uk](mailto:appcomment@eppingforestdc.gov.uk)

**22/280. Adjacent Authority Amended Outline Planning Application:** {10}  
East Herts Council have advised Epping Forest District Council that they are reconsulting on minor amendments to the application. To consider if the Council wish to submit any observations by 12/01/2023:

**a)** Outline Planning Permission with all matters reserved apart from external vehicular access for mixed use development of up to 8,500 homes - part of the Gilston Area (extract only). Amended application documents can be viewed on the East Herts Council website using the reference 3/19/1045/OUT.

**22/281. Financial Matters:** {5}

**a)** To consider accounts for payment. To note receipts and to authorise payment of accounts. To approve the Financial Summary for December 2022, circulated to Cllrs.

**b)** To note which authorised signatories on the bank account will set up & approve direct credits.

**22/282. Provision of HR support for the Council.** {2}

To consider that some investigation is undertaken for the provision of HR (Human Resources) support for the Council, as the Council currently has no HR department or access to HR support.

**22/283. Risk Assessment.** {2}

To consider that the current process is replaced. Details circulated to Cllrs.

**22/284. Communication to Residents. PW** {5}

To consider that that a working group is established to investigate using the current website or a new website, to help improve communication to residents. In addition, to also investigate introducing new email addresses for Cllrs.

**22/285. Council Projects.** {5}

Document circulated to Cllrs. To consider if any updates are required to the Council Projects document.

**22/286. Amenity Matters:** {10}

**a)** Defibrillators within the Parish. To provide an update on the defibrillator at Chimes at Riverside and the training session on 02 February 2023 at 7pm. **The Clerk**

**b)** Checking the Defibrillators within the Parish. It is recommended that the defibrillators are checked weekly. To consider which Cllrs will be guardians for the equipment at the Parade & Chimes.

**c)** The Play in the Park programme is being run by Epping Forest District Council for 2023. To consider if the Council would still like to participate and pay for two sessions, as the cost of the sessions has increased significantly (from £95 to £140/session).

**22/287. Interim Internal Audit 2022/23:** {10}

**a)** To note the completion of the Interim Internal Audit on 29/11/22 and the contents of the 2022/23 Interim Audit Report.

**b)** To note that the auditor concluded that the Clerk & Council have maintained adequate and effective internal control arrangements with no significant concerns or issues identified at this stage of their review.

**c)** To consider the recommendations by the auditor and agree appropriate response.

**22/288. CiLCA Training.** {5}

To discuss CiLCA training for the Clerk. To consider approving the attendance of the CiLCA course, any prerequisite core training courses, course attendance hours and study hours for the Clerk.

**22/289. Precept 2023/24.** {10}

**a)** To discuss and consider new projects / expenditure required for 2023/24, to enable it to be included in the draft budget. To discuss and consider a percentage uplift for current expenditure.

**b)** To consider scheduling a Finance committee meeting to review first draft of the Precept for 2023/24.

**22/290. Demolition of the Leisure Centre.** {5}

To provide an update on the demolition of the Leisure Centre. To consider the purchase of a storage shed, to store and retain Council property.

**22/291. Pound Close Playground Refurbishment.**

{5}

To provide an update on the Refurbishment project.

**22/292. Reports from Councillors who have attended other meetings/ events.**

{5}

**22/293. Information Items.**

Please note that pursuant to LGA 1972 S.120(2)(b) business must be specified and accordingly the Council cannot lawfully make decisions on matters raised.

**a)** Broxbourne Station Bridge Works. To note that the Parish Council is continuing with regular meetings with Network Rail & J. Murphy & Sons Limited and information will be added to the Parish Council website.

**22/294. Items for the next agenda.**

**22/295. Date of next meeting of Full Council.**

**22/296. To formally close the meeting:** By the Chairman.

**Signed *Lorraine Ellis*** (Parish Clerk)

**Date 16th December 2022**

Tel: 01992 893012 Office: Tuesday & Friday email: [council@nazeingparishcouncil.org](mailto:council@nazeingparishcouncil.org)