

NAZEING PARISH COUNCIL

Minutes of the Full Council Meeting held on Thursday 28th April 2022 at 8pm at the Scout Hut, Perry Hill, Middle Street, Nazeing.

Members present: Cllrs Carter (Chairman of the Council), Benton, Elton, Joslin, Judge and Stock.

Also present: Lorraine Ellis (Clerk), 2 members of the Public.

1. Welcome and Introductions:

Cllr Carter welcomed Cllrs and members of the public to the meeting

2. Apologies for absence:

Cllr Shorter. Apologies noted from District Cllr Bassett and County Cllr Whitbread.

3. Public participation in relation to items on the agenda:

A resident was available to speak on item 11e. The item was then considered and recorded at this point. The resident would like to keep two bee hives on the allotment site and explained location, security and bee keeping. One Cllr was concerned due to bee sting fatalities and possible vandalism. It was resolved to allow two bee hives on the allotment site, subject to writing to advise all allotment holders of the proposal and no issues being raised by them.

A resident would like to speak on item 15. The item was then recorded at this point. The resident queried why the date had changed for the meeting with the police. Cllr Stock replied that it was due to availability of police representatives and a new date would be confirmed in due course.

4. Declarations of Interest:

None.

5. Approval and signing of minutes:

a) The minutes of the Full Council meeting held on 24th March 2022 were approved with no amendments and were signed by the Chairman.

b) The minutes of the Planning Committee meeting held on 10th March 2022 were noted.

6. Planning Applications: The following applications were considered:

(a) Application No: EPF/0765/22 **PN Officer:** Sukhvinder Dhadwar

Applicant Name: Jane Orsborn

Location: Camps Farm, Hoe Lane, Nazeing, Waltham Abbey, Essex, EN9 2RG

Proposal: Application to determine if prior approval is required for a proposed change of use of Agricultural Buildings to Dwellinghouses (Use Class C3).

Resolved – no objection and if permission is granted, the District Council impose the same conditions to this application that were applied on the 2019 planning application (EPF/0490/19).

(b) Application No: EPF/0526/22 **Officer:** Caroline Brown
Applicant Name: Mr & Mrs Cogan
Location: 1 Cranbourne Cottages, Nazeing Common, Nazeing, Waltham Abbey, Essex, EN9 2SH

Proposal: A partial two storey & single storey rear extension. Minor re-arrangement of the ground floor to allow for an open-plan kitchen & dining area, study & utility. The first floor proposed extension aims to provide two bedrooms & an ensuite.

Resolved – no objection.

(c) Application No: EPF/0751/22 **TPO Officer:** Robin Hellier
Applicant Name: Mrs D Allen
Location: White Rose Lodge, 10 Western Road, Nazeing, Waltham Abbey, Essex, EN9 2QJ

Proposal: TPO/EPF/22/83. T1: Lime - Crown reduce lateral branches by up to 2m, as specified. Crown lift to the first main fork, as specified. Crown thin, as specified.

Resolved – The Parish Council requests that the application is referred to the District's Tree Officer in order to ensure that no unnecessary damage is caused to the trees.

(d) Application No: EPF/0667/22 **Officer:** Caroline Brown
Applicant Name: Mr James Speller
Location: Nazeing Golf Club, Middle Street, Nazeing, Waltham Abbey, EN9 2LW
Proposal: Application for an extension to a storage building.

Resolved – no objection.

These are provided for information only, EFDC do not normally accept comments on these applications.

(e) Application No: EPF/0635/22 **CLD Officer:** Rhian Thorley
Applicant Name: Mr Michael Macneill
Location: 65 Old Nazeing Road, Nazeing, Waltham Abbey, Essex, EN10 6RN
Proposal: Application for a Lawful Development Certificate for a Proposed loft extension.

Resolved – no comment.

(f) Application No: EPF/0689/22 **CLD Officer:** Rhian Thorley
Applicant Name: Miss R Castellana
Location: 8 The Mead, Nazeing New Road, Nazeing, Waltham Abbey, Essex, EN10 6SS
Proposal: Application for a Lawful Development Certificate for a Proposed addition of a dormer to allow access for new loft room.

Resolved – no comment.

(g) Application No: EPF/0672/22 **DRC Officer:** Alastair Prince

Applicant Name: Mr Joel Giblenn

Location: Stoneshot Farm, Hoe Lane, Nazeing, Waltham Abbey, Essex, EN9 2RN

Proposal: Application for Approval of Details Reserved by Condition 15 'Contamination' of variation of condition 2 'Plan numbers' EPF/3500/17 allowed on appeal (Demolition of existing industrial buildings, vacant stabling & 5 bedroom residential apartment and construction of x18 no. semi-detached family houses and x18 no. 'affordable houses' with associated off-street parking, private gardens & landscaping).

Resolved – no comment.

7. Planning Application from Adjacent Authority:

The following planning application was considered, ref. no. 07/22/0287/F:

Proposal: Redevelopment to create a new film and media studio complex including ground and enabling works partial demolition and demolition of existing structures works and change of use to existing listed buildings construction of stages workshops backlot and ancillary studio facilities and services (including offices staff amenity facilities mobility hubs and waste/recycling facilities associated with the principle use as a film and media studio complex) associated green space and other green infrastructure and associated works including soft and hard landscaping drainage utilities new vehicular access and associated works at A10 and Lieutenant Ellis Way junctions and other enabling works.

Location: Theobalds Park Farm Great Cambridge Road Goff's Oak Broxbourne Hertfordshire EN8 8EU.

Documentation can be viewed on website www.broxbourne.gov.uk

Resolved – The Council support the planning application as

- i) it is an improvement to the current site and**
- ii) it will bring employment to the area.**

8. Notification of Planning Applications from Broxbourne:

The District Council forward planning applications from adjacent authorities to the Parish Council. Recently, applications from Broxbourne Borough Council have not been received or received late. It was resolved to write a letter of complaint to the C.E.O. of the District Council & copy to the Planning Services Director, requesting that the Council receive notifications of adjacent planning applications in a timely manner.

9. Financial Matters:

a) It was resolved to authorise:

- i) Payments totalling £7,222
- ii) Transfer of £7,000 between bank accounts.

The Financial Summary for April 2022 was approved and signed by the Chairman. It was noted that Cllrs Carter & Stock (both authorised signatories on the bank account) will set up & approve direct credits this month. **Action Cllrs Carter & Stock.**

b) It was resolved to set up a fixed Direct Debit for payment of the HP print plan, at £4.49/month.

c) Details of electricity supply quotes were circulated before the meeting. There was discussion around the current uncertainty of prices and not wanting to be tied in with a contract. It was resolved to remain without a contract for the electricity supply for the office.

d) There were no questions raised on the fourth quarterly budget report for 2021/22. The Clerk advised that there will probably be an overspend on street lighting electricity in the new financial year, as three months of bills were received late for 2021/22 and were paid in April 2022.

e) The fourth reconciliation and Trial Balance reports for 2021/22 have been reviewed by Cllr Elton and he had no issues with the reports. No questions were raised by Cllrs. Cllr Elton has signed all the corresponding paperwork.

f) It was agreed that there would be no changes to the level of reserves held (General and Earmarked Funds) and no monies transferred to Earmarked Reserves.

10. Clerks Report.

Report circulated before the meeting. No questions were raised.

11. Amenity Matters:

a) Replacement street light at North Barn. Payment has been made to UK Power Networks for the electrical reconnection and the Council's street light contractor has been advised to proceed with installation of the new light.

b) CCTV equipment at the Parade. It was resolved to approve the quote from RVTV to remove the CCTV equipment at the Parade. Quote: the first hour call out fee is £115+VAT and each additional hour thereafter is £45+VAT. The work is estimated to take 2½ hours.

c) Defibrillators within the Parish. The defibrillators at Elgon Chemist on the Parade and at the Kings Harold Public House have both been ordered, installation date to be advised.

d) Tree maintenance in the Parish. It was resolved to use PJ Musk to undertake the works recommended by the tree survey, however the company cannot undertake the PiCUS testing. It was resolved to use TMA Consultants to undertake the PiCUS testing.

f) Elizabeth Close Play Area. The groundsman has advised that the problem with the mole hills has got worse. Cllrs Elton and Judge may be able to provide contact details for pest control companies. **Action Cllrs Elton & Judge.**

12. Risk Assessment.

Risk Assessment report, overall summary and action plans were circulated before the meeting. It was resolved to approve the Risk Assessment reports and action plans.

13. The Queen's Platinum Jubilee.

Following correspondence from the Environment Agency, Cllr Benton informed the Council that it is not possible to complete all the paperwork in time for a permanent beacon at Aerodrome Corner. It was resolved to purchase temporary Jubilee beacon at a cost not exceeding £550+VAT. The Clerk advised that details would need to be checked with the Environment Agency for a temporary beacon at Aerodrome Corner.

14. Broxbourne Station Bridge Works.

Cllr Stock felt that since the involvement of the Rt. Hon. Robert Halfon MP, things had not progressed as quickly. A further meeting was promised by the Rt. Hon. Robert Halfon MP, but this would appear to have changed to a stakeholder meeting. Cllr Stock continued by advising the Council that it is now 4 weeks to the planned bridge closure, the District Council have not commented sufficiently on the application and communication surrounding the planned works has been extremely poor. Broxbourne Borough Council may not look at the application for 2 – 3 weeks.

16. Review Grant Policy and Application Process.

It was resolved that no changes are required to the Grant Policy and Application Process.

17. Correspondence:

a) District Council Member Training Programme 2022/23. Details circulated to Cllrs. Cllrs to advise the Clerk by 29/04/22 if they would like to attend any of the courses.

Action: All Cllrs.

b) For information: Funded Pond Conservation Project. Details available on Parish council website. Residents can email ponds@fwageast.org.uk to receive further information.

18. Reports from Councillors who have attended other meetings/events.

Cllr Joslin attended and spoke at to the District Development Management Committee (DDMC) meeting on 20/04/2022 and approval was given for Chimes Phase II.

19. Information Items.

None.

20. Items for the next agenda.

a) Cllr Benton would like an item included on the Planning committee meeting for consideration for further items to be purchased by the Council for the Queen’s Platinum Jubilee.

b) Cllr Stock would like to an item included to consider applying for a licence for planters at Langley Green.

c) Cllr Benton would like to an item included to discuss i) the performance of Essex Highways with repairs or lack of repairs ii) the outstanding items requiring action by Essex Highways. Also invite District Cllr Bassett to the next Full Council meeting.

21. Date of next meeting of Full Council. 26th May 2022.

22. Exclusion of public and press.

It was resolved that due to the confidential nature of the business to be transacted members of the public and press should be excluded from the remainder of the meeting.

23. Assistant Clerk.

The Assistant Clerk’s salary is not always paid in a timely manner. It was resolved that a standing order is set up for 28th month so that a set amount of the Assistant Clerk’s salary is paid automatically and the remainder will be paid by a direct credit.

Meeting closed 9:40pm.

Signed by the Chairman:

Date: