

NAZEING PARISH COUNCIL

Minutes of the virtual Full Council Meeting held on Thursday 24th September 2020 at 8pm.

Members present: Cllrs Carter (Chairman of the Council), Benton, Joslin, Shorter, Skipper, Stock.

Also present: Lorraine Ellis (Clerk), 6 members of the Public.

1. Welcome and Introductions:

Cllr Carter welcomed everyone to the meeting.

2. Apologies for absence:

Cllrs Arnold, Clarkson.

3. Public participation:

A resident asked that the Council consider the request under agenda item 11c and also asked that residents know about the report under agenda item 14c. Cllr Carter advised that both points would be covered at the specific agenda item.

4. Declarations of Interest:

Cllr Carter non pecuniary interest in item 8a.

5. Approval and signing of minutes:

a) The minutes of the Full Council meeting held on 23rd July 2020 were approved with no amendments and will be signed by the Chairman after the meeting.

b) The minutes of the Planning Committee meetings held on 9th July 2020 and 13th August 2020 were noted.

6. Appeals:

The following planning and enforcement appeals were considered:

a) Application No: EPF/2375/19 **Officer:** Caroline Brown **Applicant Name:** Mr Karl Canwell

Site Address: The Old Waterworks, Green Lane, Nazeing, Waltham Abbey, EN10 6RS

Proposal: Retrospective consent for extension & change of use of a former stables building into a single residential dwelling.

Reason for Appeal: Against a Refusal

Appeal Type: Written Representations and a site visit

Cllr Joslin advised that the Council had no objection to the application when it was considered in 2019 and he continued by covering the background to the application. He also advised that because Epping Forest District Council (EFDC) had refused planning permission, EFDC then raised an enforcement notice. Cllr Shorter asked whether the application would come under the Permitted Development (PD) rights. Cllr Skipper also had the same question.

Cllr Shorter proposed that the Council have no objection and support the application. Cllr Skipper seconded the proposal. All Cllrs voted in favour of the proposal. It was confirmed that no objection applies to both appeals. Cllr Joslin kindly offered to draft the reasons as discussed, such that they could be included in the letter to the Inspectorate.

Resolved – to have no objection to the planning appeal and support the application. In addition, to have no objection to the enforcement appeal.

b) Application No: ENF/0610/17 **Officer:** Clare Munday **Applicant Name:** Mr Karl Canwell

Site Address: The Old Waterworks, Green Lane, Nazeing, Waltham Abbey, EN10 6RS

9. Financial Matters:

a) It was resolved to authorise:

- i) Payments totalling £5,243.98
- ii) Transfer of £6,000 between bank accounts.

The Financial Summary for September 2020 was approved and will be signed by the Chairman after the meeting. It was noted that Cllrs Carter & Joslin (both authorised signatories on the bank account) will set up & approve direct credits this month.

Action Cllrs Carter & Joslin.

b) It was noted that details have been received from the National Joint Council for Local Government Services regarding pay scales for 2020/2021 for the Clerk and are to be implemented from 01/04/20.

10. Clerks Report.

Report circulated before the meeting. No questions were raised on the report.

11. Amenity Matters:

a) The Play in the Park Take-Away sessions were held in August at Elizabeth Close. EFDC advised that numbers were low, however, those that attended the sessions enjoyed them. EFDC questioned whether the location should change but the Council agreed to keep to Elizabeth Close.

b) It was resolved to accept the quote of £440 from the groundsman to undertake annual hedge maintenance in the Parish.

c) A resident has asked for an interim clean of the Nazeing Crossroads bus shelter. The Clerk advised that this bus shelter is cleaned every 3 months at a cost of £50 per clean. If an interim (approximately 6 weeks) or monthly clean is introduced, the cost would decrease to £40 per clean. Cllr Skipper has seen members of the public using it as a place to shelter and congregate. Cllr Carter suggested that a hand sanitising unit should be available at the bus shelters.

Cllr Carter proposed that the Nazeing Crossroads bus shelter is cleaned monthly. Cllr Skipper seconded the proposal. All Cllrs voted in favour of the proposal. It was resolved that the Nazeing Crossroads bus shelter would be cleaned on a monthly basis. It was noted that the Bumbles Green bus shelter would remain on a 3 monthly clean and also noted that this additional cost was not in the budget.

Costs of three hand sanitising units to be investigated, and the groundsman to be approached to replenish the units on a regular basis, if installed.

12. Review Grant Policy and Application Process.

To consider if any changes are required to the Grant Policy and Application Process. C/F to next meeting as Cllrs need further time to review the documents.

13. Replacement Service for Disposal of Council's Trade Waste

Costs for a replacement service for the disposal of the Council's trade waste (from litter bins and parish grounds) have been further investigated by Cllr Clarkson & the Clerk and details circulated to the Cllrs.

Cllr Stock proposed that Greenline Environmental Ltd is used to dispose of the Council's waste. Cllr Skipper seconded the proposal. All Cllrs voted in favour of the proposal. It was resolved to use Greenline Environmental Ltd to dispose of the Council's waste.

14. Leisure Centre, Bumbles Green:

a) Cllr Carter proposed to suspend the charges to Nazeing Youth Football Club for the use of the football pitches for the upcoming season. Cllr Skipper seconded the proposal. All Cllrs voted in favour of the proposal. It was resolved to suspend the charges to Nazeing Youth Football Club for the use of the football pitches for the upcoming season.

b) Cllr Carter provided an update on the situation with the drainage issues at the Leisure Centre. Emergency work has been required to investigate the drainage issues. Tests were carried out on 22/09/20 and the Council is waiting for the results. Any further tests required and drainage repairs needed will require three quotes before work can begin. The Council will initiate the decontamination of the car park & adjacent land after seeking three quotes. The Council's insurance company have been advised of the incident and its implications. The Council have provided more signage & hazard taped the area. However, this keeps being removed. Essex FA have also been contacted with regards to the welfare of the children & adults from Nazeing Youth Football Club using these facilities.

c) To consider and agree the next steps, based on the findings of the report from the emergency works.

C/F to Planning Committee meeting as the report is outstanding.

d) Cllr Carter advised that due to health & safety concerns, the view is to propose to demolish the Leisure Centre, but we need an outline planning application first. In September 2019, the Council approved to form a Leisure Centre Committee and she proposed that the committee is re-instated and to start holding committee meetings. Cllr Carter proposed to hold Leisure Centre Committee meetings. Cllr Skipper seconded the proposal. All Cllrs voted in favour of the proposal. It was resolved to hold Leisure Centre Committee meetings.

15. Harlow Local Development Plan: New household projections

Harlow Council are running a consultation on the report and comments are required by 12:00 on 25/09/20. Cllr Joslin advised that Harlow Council are building on Green Belt land. Cllr Joslin proposed to advise Harlow Council that the Parish Council is very concerned that Harlow Council have justified the need to release Green Belt land for residential development. Cllr Stock seconded the proposal. All Cllrs voted in favour of the proposal.

16. Reports from Councillors who have attended other meetings/events.

None.

17. Information Items.

a) A resident requested that if a question is asked on the Nazeing PC Facebook Page, that it can be answered. Cllr Carter replied that there have been some issues with the Facebook page and advice is being sought.

b) Cllr Stock contact Nazeing Primary School to ask if the school could help the football club by providing access to their grounds, however, he had not received a response. He then asked if a resident (the Cllrs previous chairman) would be happy to contact the school's head teacher, as they had worked together previously on projects, which she agreed to.

18. Items for the next agenda.

To make some enquiries to determine what the plans are for Remembrance Sunday.

19. Date of next meeting of Full Council. 22nd October 2020.

Meeting closed 9:11pm.

Signed by the Chairman: **Date:**