

NAZEING PARISH COUNCIL

Minutes of the virtual Full Council Meeting held on Thursday 4th June 2020 at 8:15pm.

Members present: Cllrs Carter (Chairman of the Council), Arnold, Benton, Clarkson, Joslin, Shorter, Skipper, Smith, Stock.

Also present: Lorraine Ellis (Clerk), 6 members of the Public, 1 member of the Press.

1. Chairman:

Cllr Shorter proposed Cllr Carter be elected as Chairman of the Parish Council until the Annual Parish Council meeting and Cllr Arnold seconded the motion. Seven Cllrs were in favour and two Cllrs abstained.

2. Acceptance:

Cllr Carter will complete the declaration of acceptance of office as Chairman after the meeting.

3. Apologies for absence:

None.

4. Councillor Resignations:

The Council has been advised that both Cllrs Billingham & Clarke have resigned from the Parish Council. Cllr Clarke joined the Parish Council in November 2016 and Cllr Billingham in March 2018. The Council would like to thank them for their contribution to the Parish Council, especially Cllr Clarke's work and time regarding the Public Inquiry for the proposed Incinerator Facility at Ratty's Lane in Hoddesdon.

Cllr Smith asked if the Council will be sending a thank you letter to the Cllrs. Cllr Skipper also then asked about sending a letter to ex Cllr Mark Frydrych as well. The Clerk advised that historically the Council has not sent a letter following a Cllr's resignation, however the Council's appreciation of work undertaken by Cllrs is normally recorded in the minutes. There was some further discussion and it was agreed to send the minutes to Cllrs Billingham, Clarke and Frydrych.

5. Declarations of Interest:

None.

6. Vice-Chairman:

Cllr Stock proposed Cllr Joslin be elected as Vice-Chairman of the Parish Council until the Annual Parish Council meeting and Cllr Skipper seconded the motion. Eight Cllrs were in favour and one Cllr abstained.

7. Public participation:

None.

8. Approval and signing of minutes:

a) The minutes of the Full Council meeting held on 27th February 2020 were approved with no amendments and will be signed by the Chairman after the meeting.

b) The minutes of the Full Council meeting held on 26th March 2020 were approved with no amendments and will be signed by the Chairman after the meeting.

9. Date of Council and Planning Committee meetings to December 2020.

It was resolved to accept the dates for Full Council meetings as fourth Thursday in the month for June to November, with August date tbc and the December meeting being on the third Thursday. It was resolved to accept the dates for Planning Committee meetings as second Thursday in the month for June to December.

It was requested to issue the dates on the calendar style format as well as the current word document format.

10. Delegation of Power and Decisions.

The following decisions made by the Council under the delegated power to the Clerk under The Local Government Act 1972 s101 in consultation with Councillors to enable the continuation of urgent Council decisions to take place during the exceptional circumstance of Covid-19 National Pandemic, were considered and approved by all Cllrs:

i) The purchase of three litter bins from Broxap at a cost of £147+VAT and £30 carriage. Decision: Council approved the purchase.

ii) The outstanding 33 hours worked by the Clerk are paid, which consisted of 22 hours worked by the Clerk prior to 28/11/2019 and 11 hours leave taken 24/04/2020 & 12/05/2020. Decision: Council approved the payment.

iii) Urgent expenditure as detailed on the March, April and May Financial Summaries, including funds transfer, for invoices and salary. Decision: Council approved the urgent expenditure.

iv) All planning applications within the parish of Nazeing and registered with Epping Forest District Council from 09/03/2020 to 07/05/2020. Decision: no comment by the Council.

To note that a letter signed by the Chairman regarding item 10ii) will be produced for audit purposes and that the Financial Summaries will be signed by the Chairman after the meeting.

11. Consultation on Planning Applications: DJ

The following applications were considered:

- (a) Application No:** EPF/0798/20 **Officer:** Ian Ansell
Applicant Name: Ms Kirsty Cassie
Location: Gladwyns Farm, Hamlett Hill, Roydon, CM19 5JY

Proposal: Four 12.5 MW gas reciprocating engines enclosed in a sound insulated building measuring 11 m in height. The height of each exhaust stack would be 12 m. Each engine block feeds electricity into a small substation which is connected to the existing overhead distribution line via a new point of contact connection tower. There would also be a new below ground gas pipe connection into the existing high-pressure gas main, enclosed within a detached compound. An area has also been set aside for a hydrogen electrolysis unit.

- (b) Application No:** EPF/0800/20 **Officer:** Ian Ansell
Applicant Name: Ms Kirsty Cassie
Location: Poplar Farm, Hamlett Hill, Roydon, CM19 5JY

Proposal: The proposed development is for four 12.5 MW gas reciprocating engines enclosed in a sound insulated building measuring 11 m in height. The height of each exhaust stack would be 12 m. Each engine block feeds electricity into a small substation which is connected to the existing overhead distribution line via a new point of contact connection tower. There would also be a new below ground gas pipe connection into the existing high-pressure gas main, enclosed within a detached compound. An area has also been set aside for a hydrogen electrolysis unit.

It was agreed to consider both applications together as they clearly relate to the same project.

One resident spoke at the meeting and was concerned about the lack of consultation by Epping Forest District Council (EFDC), after the applications had been submitted to EFDC. Cllr Smith advised that she had received a mail shot some time ago. It was agreed that there had been a lack of publicity about the applications.

Cllr Joslin stated that two applications had been submitted, both being less than 50MW (megawatts) rather than one application, which would have been over the 50MW figure. This has meant that each application is considered at a local level. Also Cllr Joslin covered the size of the buildings and the stack height.

Cllr Joslin gave a summary of the objections received from a number of residents, most were similar objections and covered development in the Green Belt, the affect on neighbouring properties, visual impact, concern of an increase in pollution, impact on traffic, the affect on wildlife and lastly that the site is in the Epping Forest Special Area of Conservation. He also stated that no photo montages showing an image of the building had been provided and which would more clearly show the effect on the landscape.

Councillors comments included it being a blot on the landscape, a very lengthy application, the photographs did not show the height of the buildings & the stack, the applicant was misleading and that the Council should object to the application.

Cllr Clarkson proposed that the Council objects to the applications based on the points considered at the meeting and Cllr Arnold seconded the proposal. All Cllrs were in favour.

It was resolved to object to both applications {(a) EPF/0798/20 and (b) EPF/0800/20} and that Cllr Joslin will draft a suitable response. **Action Cllr Joslin / Clerk.**

12. Planning Applications: DJ The following applications were considered:

- (a) **Application No:** EPF/0858/20 **Officer:** Marie-Claire Tovey
Applicant Name: Mr Kevin Ellerbeck
Location: Aver House, Nursery Road, Nazeing, Waltham Abbey, EN9 2JE

Proposal: Demolition of a commercial building and replacement with a single dwelling. (Revised application to EPF/0196/19).

Cllr Smith advised that EFDC had refused planning permission on application EPF/0196/19. The Parish Council had no objection to EPF/0196/19. Cllr Clarkson advised some changes had been made to the application.

Cllr Skipper proposed no objection to the application and Cllr Carter seconded the proposal. Seven Cllrs were in favour and two Cllrs were against the proposal.

Resolved – no objection.

- (b) **Application No:** EPF/0948/20 **LB** **Officer:** Caroline Brown
Applicant Name: Mr Turner-Dooher
Location: Nazeing Park Cottage, Back Lane, Nazeing, Waltham Abbey, EN9 2RS

Proposal: Application for Grade II Listed Building Consent for repairs to sole plates and timber frame, new lime render and insulation, replacement windows, repoint chimney, re-roof, new porches and internal alterations to modern partitions. ****Amended application to EPF/0156/20 to provide front porch and glasscrete floor****

Cllr Shorter proposed no objection to the application and Cllr Smith seconded the proposal. All Cllrs were in favour of the proposal.

Resolved – no objection.

13. Financial Matters:

- a)** To note that Cllrs Billingham and Clarke are no longer authorised signatories on the bank account.
- b)** It was resolved that Cllrs Skipper and Stock will be added as authorised signatories on the bank mandate.
- c)** The fourth quarterly budget report for 2019/20 was noted, including that the Subscriptions / Memberships expenditure has exceeded the budget as EALC & NALC affiliations were paid early and that no action is required. No questions were raised on the report.

d) The last reconciliation reports for January to March 2020 and Trial Balance for 2019/20 have been reviewed by Cllr Clarkson and he has no issues. It was resolved to approve the last quarterly reconciliation reports and Trial Balance for 2019/20 and Cllr Clarkson will sign the reports accordingly, after the meeting.

e) It was resolved to transfer unspent funds (£1200) from office equipment 2019/20 budget into an Office Equipment EMR (Ear Marked Reserve).

f) It was resolved to transfer unspent funds (£2,947) from Play Area 2019/20 budget into the Play Areas EMR (Ear Marked Reserve).

g) It was resolved to approve the level of reserves (General and Earmarked Funds) and they will be carried forward to the next financial year 2020/21.

h) It was resolved to approve a monthly subscription to zoom, if required by the Council, at a cost of £11.99 / month + VAT for the Pro zoom package, which allow 100 participants at one meeting.

14. Amenity Matters:

a) Unfortunately Parkguard are unable to accommodate the Council's request for park patrols at Elizabeth Close Play Area / Fields as it is no longer cost effective for them (for the short patrols and to provide the report). It was agreed to contact the Police Constable for Nazeing and to request that Elizabeth Close Play Area / Fields are included as part of his patrol in Nazeing. It was noted that there is a new PC for Nazeing, PC Matthew Edwards.

Cllrs voiced concerns of unsavoury behaviour and illegal fishing around Clayton Hill. Cllr Smith advised that Lee Valley Regional Park Authority (LVRPA) were aware of the illegal fishing and it was being tackled. It was resolved that a letter would be sent to LVRPA regarding the concerns of unsavoury behaviour and illegal fishing around Clayton Hill. Details of evidence to be sent to Cllr Arnold, who kindly offered to draft the letter. **Action Cllr Arnold / Clerk.**

b) Allotments. A complaint has been received from residents opposite the allotments, regarding parking on their private road (Oak Tree Close). The Clerk explained that residents advised that allotment holders were parking in the private road. Accordingly, the Clerk had written to all the allotment holders. Several allotment holders contacted the Clerk and advised that they are parking on the site and they believed it could be visitors to properties next to the site. The Clerk asked that as there are now more allotment holders, whether the Council could still consider providing some more parking near the entrance of the allotments. A resident has kindly offered to clear the weeds & overgrowth. Cllr Shorter has kindly offered to try & obtain some road planings. **Action Cllr Shorter / Clerk.**

15. Nazeing Parish Council Facebook Page.

Cllr Stock agreed to be an administrator for the Facebook Page. Cllr Stock to be added as an administrator. **Action Cllr Carter.**

16. Information Items.

None.

17. Items for the next agenda.

a) Parking on Langley Green. To consider the results of the consultation with residents and agree any next steps.

b) To include an update on any response from the letter that is to be sent to LVRPA regarding the issues that are occurring at Clayton Hill.

18. Exclusion of public and press.

It was necessary to exclude the public and press from the meeting.

19. Clerk. SC

There was some discussion regarding the additional hours being worked by the Clerk and that it was unlikely an additional person would be employed in the near future. Cllr Clarkson proposed that the trial for the additional hours being worked by the Clerk is extended for a further six months. Cllr Shorter seconded the proposal. All Cllrs were in favour. It was resolved that the trial is continued and the Clerk can work an additional four hours a week until the end of November 2020.

20. Former Total Site: 1 to 6 Clayton Court.

Cllr Joslin covered the details of the correspondence. It was agreed that Cllr Joslin will draft a letter, for the Council’s solicitor to send to the developer’s solicitor. **Action Cllr Joslin / Clerk.**

Cllr Shorter requested that the Council should ensure the Council’s solicitor has been provided with a number of documents. Cllr Shorter will provide a list, which will be sent to the Council’s solicitor. **Action Cllr Shorter / Clerk.**

21. Date of next meeting of Full Council. 25th June 2020 at 8pm.

Meeting closed 9:59pm.

Signed by the Chairman: **Date:**