

NAZEING PARISH COUNCIL

Notice is hereby given that a virtual meeting of the Full Council will take place on Thursday 23rd July 2020 at 8pm and Members are summoned to attend.

The Public and The Press are cordially invited to attend. If you wish to join the meeting, zoom meeting id is 896 5407 3881. Please contact the Clerk by email for password and ensure any letters relevant to the agenda are emailed to the Clerk, both by noon on the Wednesday preceding the meeting, so that the password can be emailed to you later that day and letters circulated to Members in advance. Thank you.

AGENDA

1. Welcome and Introductions: By the Chairman. {10}

2. Apologies for absence: To note any apologies received.

3. Public participation: To note and record any made.

4. Declarations of Interest: To note and record any declarations made.

5. Approval and signing of minutes:

a) To approve the minutes of the Full Council meeting held on 25th June 2020.

b) To note the minutes of the Planning Committee meetings held on 11th June 2020.

6. Planning Applications: DJ To consider the following applications: {25}

Any representations on applications (a) & (b) should be made in writing by 03/08/20.

(a) **Application No:** EPF/1314/20 **Officer:** Zara Seelig
Applicant Name: Miss Rossella Castellana
Location: 8 The Mead, Nazeing New Road, Nazeing, Waltham Abbey, EN10 6SS

Proposal: Proposed demolition of existing detached dwelling and garage and the erection of a new 2 storey detached dwelling. (Amended application to EPF/0852/19).

(b) **Application No:** EPF/1377/20 **Officer:** Muhammad Rahman
Applicant Name: Mrs Lynda Deehan
Location: 2 Middle Street, Nazeing, Waltham Abbey, EN9 2LD

Proposal: Loft extension to existing bungalow with front and rear dormers.

Any representations on applications (c) & (f) should be made in writing by 10/08/20.

(c) **Application No:** EPF/1437/20 **CLD Officer:** Caroline Brown
Applicant Name: Mr Robert Moore
Location: St Leonards Farm, Unit 6, St Leonards Road, Nazeing, Waltham Abbey, EN9 2HG

Proposal: Application for a Certificate of Lawful Development for Existing use for the operation of a powder coating business.

(d) **Application No:** EPF/1422/20 **Officer:** Alastair Prince
Applicant Name: Mr Keith Chadney
Location: Nazeing Park, Garden House, Betts Lane, Nazeing, Waltham Abbey, EN9 2DN

Proposal: Proposed installation of a vehicular access gates and visitor gate to the existing driveway.

- (e) **Application No:** EPF/1428/20 **LB Officer:** Alastair Prince
Applicant Name: Mr Keith Chadney
Location: Nazeing Park, Garden House, Betts Lane, Nazeing, Waltham Abbey, EN9 2DN

Proposal: Grade II Listed Building Application for a proposed installation of a vehicular access gates and visitor gate to the existing driveway.

- (f) **Application No:** EPF/1464/20 **Officer:** Caroline Brown
Applicant Name: Mr R Martinez
Location: 131 Old Nazeing Road, Nazeing, Waltham Abbey, EN10 6RF

Proposal: Proposed erection of a single storey, part two storey rear extension & first floor rear extension, following demolition of existing rear conservatory & removal of existing rear chimney.

This is provided for information only, EFDC do not normally accept comments on this application:

- (g) **Application No:** EPF/1386/20 **CLD Officer:** David Maguire
Applicant Name: Mr Michael Langley
Location: Little End, Hoe Lane, Nazeing, Waltham Abbey, EN9 2RJ

Proposal: Application for a Certificate of Lawful Development for a Proposed demolition of existing garage/workshop with new replacement of a garage/workshop.

Members of the public can comment online at www.eppingforestdc.gov.uk/iPlan or by post to: The Director of Planning and Economic Development, Epping Forest District Council, Civic Offices, 323 High Street, Epping, Essex CM16 4BZ. Any enquiries to the Application Processing Team T: 01992 564436 E: appcomment@eppingforestdc.gov.uk

7. Councillor Vacancies:

{10}

To consider co-opting an applicant onto the Council for the Bumbles Green Ward. Details circulated before the meeting. An absolute majority, of those present and voting, must be achieved.

8. August Full Council Meeting:

{10}

To consider the date for the Council meeting in August, if it is still held or moved to September or held as a Planning Committee meeting instead.

9. Council Meetings:

To consider continuing with holding virtual Council meetings.

10. Financial Matters:

{20}

- a)** To authorise the purchase of a replacement printer at a cost of £79.99 (incl. VAT).
b) To consider how to fund the purchase of the replacement monitor for the CCTV, as there is no budget.
c) To consider accounts for payment. To note receipts and to authorise payment of accounts. Financial Summary circulated before the meeting. To approve the Financial Summary for July 2020. To note which authorised signatories on the bank account will set up & approve direct credits.
d) To consider changes to the bank mandate, to allow another Councillor to be an authorised signatory.
e) To consider setting up a Direct Debit for Castle Water for the allotments.
f) To consider setting up a Direct Debit for yearly domain renewal and hosting for the website.
g) To consider setting up a Direct Debit for the Environment Agency for the annual lease on Aerodrome Corner.
h) To consider the first quarterly budget report for 2020/21.
i) To consider and approve the first reconciliation and Trial Balance reports for 2020/21, following Cllr Clarkson's review. **SC**

11. Clerks Report.

{10}

Report circulated before the meeting.

12. Amenity Matters:

{20}

a) Play in the Park sessions are scheduled for Friday 7th August, Wednesday 12th August and Friday 21st August – all 1:30pm to 3:30pm. They are being run as Play in the Park Take-Away sessions.

b) The land to the left of the entrance to Elizabeth Close. To provide an update and agree any further next steps.

c) New street light between 71 and 73 Palmers Grove. To provide an update and agree the next steps.

d) Parking on Langley Green. To clarify the position of the bollards for the Local Highways Panel request to Essex County Council.

e) Anti-social Behaviour at Clayton Hill. To consider the response received from Lee Valley Regional Park Authority agree any further next steps.

f) Issue of fly tipping in Hoe Lane. To discuss and consider how the Council can assist with this type of anti-social behaviour on behalf of the residents and agree any next steps. **CS**

13. Annual Inspection Report of Play Areas and update on Re-opening. {15}

To note the contents of the 2020 Annual inspection Reports received from RoSPA Play Safety Team for the three play areas (circulated before the meeting). To consider and agree the next steps to be taken by the Council.

14. Recruitment of New Staff Member.

{10}

To consider the recommendation from the Personnel committee that an additional person be employed to work between 12 – 18 hours per week.

15. Riverside Noticeboard. DS

{10}

To discuss and consider a proposal, regarding Riverside Noticeboard.

16. Reports from Councillors who have attended other meetings/events.{10}

17. Information Items.

Please note that pursuant to LGA 1972 S.120(2)(b) business must be specified and accordingly the Council cannot lawfully make decisions on matters raised.

a) Essex County Council advised of Dobb's Weir Road closure from 27/07/2020 to 11/09/2020 for essential work to reinforce the local gas infrastructure.

b) Rye Road is closed from 20/07/2020 for 6 months due to work on the bridge at Rye House station.

18. Items for the next agenda.

19. Date of next meeting of Full Council. TBC.

Signed **Lorraine Ellis** (Parish Clerk)

Date 19th July 2020

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