

NAZEING PARISH COUNCIL

Minutes of the Full Council Meeting held on Thursday 26th March 2020 at 7:30pm at the Scout Hut, Perry Hill, Middle Street, Nazeing.

Members present: Cllr Billingham (Vice Chairman of the Council).

Also present: Lorraine Ellis (Clerk), no members of the Public.

1. Welcome and Introductions:

Cllr Billingham opened the meeting.

2. Apologies for absence:

Cllrs Arnold, Benton, Carter, Clarke, Clarkson, Joslin, Shorter, Skipper, Smith, Stock.

As the meeting was inquorate, no business was transacted and the meeting was closed. It was noted on Monday 23 March, the Government announced a lockdown due to the Covid-19 virus and Government advice was to not hold public meetings.

3. Public participation: To note and record any made.

4. Declarations of Interest: To note and record any declarations made.

5. Approval and signing of minutes:

To approve the minutes of the Full Council meeting held on 27th February 2020.

6. Exclusion of public and press for the next item. To exclude public and press if necessary.

7. Clerk. S.Clarkson

To consider that the Council accept the recommendation of the Personnel Committee that the outstanding hours worked by the Clerk prior to 28/11/2019 are paid.

8. Financial Matters:

a) To consider accounts for payment. To note receipts and to authorise payment of accounts. Financial Summary circulated before the meeting. To approve the Financial Summary for March 2020. To note which authorised signatories on the bank account will set up & approve direct credits.

b) To note that Cllrs Billingham and Clarke are no longer authorised signatories on the bank account.

c) Elizabeth Close. One of the litter bins has been vandalised. To authorise the purchase of three litter bins at a cost of £147+VAT and £30 carriage.

9. Delegation of Power

To consider temporary delegation where no statutory prohibition applies, responsibility for the performance of statutory functions and powers of a Local Council may be delegated to the Clerk under The Local Government Act 1972 s101 in consultation with the Chairman and / or Vice Chairman of the Council to enable the continuation of urgent Council decisions to take place during the exceptional circumstance of Covid19 National Pandemic for arrangements such as:

i) The Clerk is permitted urgent expenditure as detailed on the monthly Financial Summary, including funds transfer, to be made without a formal decision in a Council Meeting for invoices and salary in consultation with the Chairman and / or Vice Chairman of the Council. Consultation may be by correspondence, including email or in person. Decisions made under the delegation will be reported to and minuted at the next Council Meeting.

ii) The Council delegate all planning application and appeal consultations to the Clerk in consultation with one or more named Councillors determined by the Council. Consultation may be by correspondence, including email or in person. Decisions made under the delegation will be reported to and minuted at the next Council Meeting.

iii) The Council delegate all incoming issues relating to 1 to 6 Clayton Court to the Clerk in consultation with Cllr Joslin, the Chairman and Vice Chairman of the Council. Consultation may be by correspondence, including email or in person. Decisions made under the delegation will be reported to and minuted at the next Council Meeting.

10. Commemorate the 75th Anniversary of VE Day.

To provide an update on the VE Day event.

11. Former Total Site: 1 to 6 Clayton Court. CS

Update regarding the planning condition signoff. To consider and agree any next steps.

12. Date of next meeting of Full Council. TBA.

Meeting closed 7:35pm.

Signed by the Chairman:

Date: