



(b) **Application No:** EPF/0156/20 **LB Officer:** Caroline Brown  
**Applicant Name:** Mr Turner-Dooher  
**Location:** Nazeing Park Cottage, Back Lane, Nazeing, Waltham Abbey, EN9 2RS

**Proposal:** Application for Grade II Listed Building Consent for repairs to sole plates and timber frame, new lime render and insulation, replacement windows, repoint chimney, re-roof, new porches and internal alterations to modern partitions.

Cllr Billingham proposed to fully support the application and to leave the listed building aspects to the qualified Conservation Officer. Cllr Joslin seconded the proposal. All Cllrs voted in favour of the proposal.

**Resolved – fully support the application, as it is a Heritage Site in a Conservation Area.**

**This is provided for information only, EFDC do not normally accept comments on this application.**

(c) **Application No:** EPF/0276/20 **DRC Officer:** Sophie Ward Bennett  
**Applicant Name:** Mr Pietro Di Maria  
**Location:** Presdale Farm House, Hoe Lane, Nazeing, Waltham Abbey, EN9 2RJ

**Proposal:** Application for Approval of Details Reserved by Condition 4 `Landscaping` of EPF/0409/17 (Proposal: Demolition of barn and rebuilding of structure to provide 3 x 2 bedroom houses).

**Resolved – no comment.**

## **7. Former Total Site: 1 to 6 Clayton Court.**

**a)** Cllr Joslin explained there is a dispute of ownership over a sliver of land at Clayton Court. Plans were circulated at the meeting, which showed the land beside Clayton Court is owned by Essex County Council (ECC) and the Parish Council. Following a brief discussion, Cllr Shorter proposed to ask the Council's solicitor to discuss with ECC to ascertain whether in principle they are willing to transfer to Nazeing Parish Council the small sliver of land and to propose a land exchange (as indicated on the plan). Cllr Skipper seconded the proposal. All Cllrs voted in favour of the proposal. Cllr Joslin agreed to draft a letter for the solicitor. **Action Cllr Joslin / Clerk.**

The Clerk advised that most of paperwork for the sale of the properties is now drafted, with a few queries still remaining with the developer's solicitor.

**b)** It was noted that following Practical Completion, the Council is now responsible for the utility bills.

## **8. Financial Matters:**

It was resolved to authorise:

- i) Payments totalling £6,782.22
- ii) Transfer of £7,000 between bank accounts.

The Financial Summary for February 2020 was approved and signed by the Chairman. It was noted that Cllrs Joslin & Carter (both authorised signatories on the bank account) will set up & approve direct credits this month. **Action Cllrs Joslin & Carter.**

It was agreed to discuss item 22 at this point, minutes recorded below.

## **22. Communication with Residents. DJ**

Cllr Clarke advised that she believes the item "To consider the effect of social media on Council business" is due to a recent social media Facebook post she had made and then asked Cllr Joslin to introduce the item and allow Cllrs to comment.

Each Cllr then had the opportunity to comment and Cllr Clarke replied to the points raised.

The main issues raised during the debate were that the post undermines Cllrs, concern that the posted information was incorrect and not factual, that it appears that if a Cllr is not in agreement with the decision of the Council, a Cllr can then post a message on social media. There was some postings relating to gender (Cllr Billingham advised that the person had been removed from the Facebook page). Some Cllrs claimed to have suffered anxiety and worry as a result of the posting, that it was belittling other members of the Council. The post was contrary to the concept of 'collective responsibility' as per Cabinet and national Government practice and if a member cannot support the decision of the Council, they should resign.

Cllr Clarke responded that posting Council information - made in a public meeting on social media were acceptable, not in breach of the Councils Standing Orders, Social Media policy, or the Cllr Code of conduct and the information was factual. Additionally, Parish councils were not bound by the same conventions as a national government. That the view expressed was her own individual view; no other Cllrs had been referred to - but more importantly, Cllrs are accountable to residents - and should be open to justifying the reasons for any Council decision, especially where it was controversial.

Cllr Joslin stated that Cllr Clarke should consider resigning as Chairman and as a Councillor. Cllr Shorter proposed to have a motion of no confidence in the Chairman and for it to be included as an item on the next Full Council meeting. The Clerk to contact EALC for advice regarding this proposal.

#### **9. Clerks Report.**

Report circulated before the meeting. Cllr Clarke had a couple of queries which she proposed to cover with the Clerk outside of the meeting. There were no other comments on the report.

#### **10. Venue for Annual Meetings.**

It was agreed to hold the Annual Parish meeting on 16/05/20 at St Giles and the Annual Parish Council meeting on 28/05/20 at the Scout Hut.

#### **11. Community Noticeboard.**

It was agreed that Dawn Warwick can continue to update the community noticeboard.

#### **12. Football Working Group. S.Clarke**

Cllr Clarke advised that since the meeting agenda had been published, both Cllr Billingham and herself had resigned from the Football working group. Cllr Clarke asked if any Cllrs would like to join the working group, however, no other Cllrs were interested in joining. Cllr Clarke will advise Paul Bray (NYFC). **Action Cllr Clarke.**

#### **13. Commemorate the 75<sup>th</sup> Anniversary of VE Day. S.Clarke**

**a)** To approve the working group Terms of Reference. Seven Cllrs were in favour of approving the working group Terms of Reference, no Cllrs against and it was noted one Cllr abstained. It was resolved to approve the VE Day Event working group Terms of Reference.

**b)** Update on working group meetings. Cllr Clarke said several groups have been involved in the meetings. The proposal is to have a school event on their grounds on the Thursday afternoon, main event is to be held at Hyde Mead House on the Saturday afternoon and a closing service at All Saints Church on the Sunday afternoon. Poppies are being knitted for a display at St Giles and Hyde Mead House. The History Group will be creating a display for St Giles and Hyde Mead House. The working group will

investigate health & safety aspects. Cllr Smith is looking at costs for planted containers. Cllr Clarke has circulated working group minutes. The next meeting is on 11/03/20 at St Giles.

**c)**

i) Working Group Proposals. Cllr Smith proposed that the working group proposals are approved. Cllr Billingham seconded the proposal. Seven Cllrs were in favour, no Cllrs against and it was noted one Cllr abstained. It was resolved to approve the working group proposals.

ii) Proposed Budget for the Event. Cllr Clarke had circulated details of the budget before the meeting and proposed that the budget of £1470 is approved. The cost excludes the vocalist, as other option/s to be investigated. Cllr Smith seconded the proposal. Seven Cllrs were in favour, no Cllrs against and it was noted one Cllr abstained. It was resolved to approve the budget of £1470, which includes Union Jack bunting, refreshments, publicity, advertisement in Parish Church Magazine, ceramic mugs for school children, plant containers, prize raffle draw and raffle license.

iii) Purchase of a number of items in advance of the event. Cllr Clarke had circulated details of the Union Jack bunting costs before the meeting and proposed that the Shatchi bunting at a cost of £197 (including VAT) is purchased. Cllr Billingham seconded the proposal. Seven Cllrs were in favour, no Cllrs against and it was noted one Cllr abstained. It was resolved to purchase the bunting. **Action Cllr Clarke.**

It was also resolved to purchase the Licence for the Raffle from Epping Forest District Council at a cost of £40, as there is no alternative. **Action Cllr Clarke.**

Cllr Clarke proposed that the advertisement in the Parish Church Magazine at a cost of £80 is approved, Cllr Smith seconded the proposal. Seven Cllrs were in favour, no Cllrs against and it was noted one Cllr abstained. It was resolved to approve the advertisement in the Parish Church Magazine at a cost of £80. **Action Cllr Clarke.**

#### **14. Financial Regulations. S.Clarkson**

To consider and approve the revised Financial Regulations.

C/F to the next meeting.

#### **15. Nazeing Clean Up. CS**

Details have been circulated to Cllrs for a proposal, regarding removal of fly tipping in four roads in Nazeing. Cllr Shorter has been liaising with District Cllr Bassett to acquire equipment to assist with the clean-up. Cllr Shorter wants to target certain areas, it was noted that fly tipping is particularly troublesome in Laundry Lane. He has spoken to Courtlands who will dispose of the fly tipping free of charge, providing that the Council put measures in place in order to try & prevent further fly tipping in Nazeing. Cllr Shorter has identified 60 areas in Nazeing and believes he can cover the ten most affected areas with covert CCTV.

Julia Walters (Waste Management Officer at Epping Forest District Council) will prosecute fly tippers with evidence. The Council will need to check exactly what information is required by EFDC. **Action the Clerk.** The Council agreed with the proposal of removal of fly tipping in Nazeing so Cllr Shorter agreed to set up a working group with Terms of Reference and a Health & Safety risk assessment. Members are Cllrs Carter, Joslin, Shorter, Skipper and Stock. **Action Cllr Shorter.**

As Cllr Shorter would like to progress the fly tipping initiative before the hedges start to grow, it was agreed to include on the Planning committee meeting on 12/03/2020.

**16. Correspondence.**

**a)** Invitation from the Nazeingberries Association for Cllrs to join them for Afternoon Tea and Fun at St. Giles Hall on 10/03/2020 at 2-4 p.m. Cllrs to advise the Clerk if they will be attending. **Action All Cllrs.**

**b)** Transport meeting in Epping on 10/03/2020 at 10-12. No Cllrs are able to attend, apologies to be sent.

**c)** Request to supply information when EALC "Lobby our MPs in Essex". Details required by 02/03/2020. Cllrs to advise the Clerk if they have any matters that are important and they would like EALC to raise with the MPs. **Action All Cllrs.**

**d)** Code of Conduct training and planning session on 16/03/2020, cost is £50 per Cllr. No Cllrs would like to attend. It was noted that some Cllrs have already attended these two types of training at Epping Forest District Council.

**17. Reports from Councillors who have attended other meetings/events.**

None.

**18. Information Items.**

None.

**19. Items for the next agenda.**

None.

**20. Exclusion of public and press.**

Members of the public were asked to leave the meeting.

It was noted that Cllr Joslin departed from the Council meeting at this point.

**21. Clerk. S.Clarkson**

Cllr Billingham advised that the Council had agreed to the Clerk working an additional four hours a week on a three month trial basis. The recommendation from the Personnel Committee is that the trial is continued for another three months until the end of May 2020. Cllr Billingham proposed the trial is continued for another three months until the end of May 2020, Cllr Smith seconded the proposal. All Cllrs were in favour. It was resolved that the trial is continued and the Clerk can work an additional four hours a week until the end of May 2020.

**23. Date of next meeting of Full Council. 26th March 2020.**

Meeting closed 10:20pm.

**Signed by the Chairman:** .....

**Date:** .....